

Policy - 5220

Personnel

Terms of Employment

Employees shall be directly responsible to the principal at their respective building for implementing the policies, instructions, rules and regulations of each principal, the Superintendent and the Board of Trustees. It shall be the duty of each employee to know the rules, policies and regulations, and Terms of Employment (E 5220) of the school and the District.

Staff are subject to the policies of the District, provisions of staff agreements in effect, State Board of Education regulations, state Superintendent's regulations and other applicable state law.

The Superintendent shall be responsible for developing administrative procedures to assure that staff know what is expected of them and how these expectations may be achieved. Newly employed staff members shall receive a job description.

Job descriptions shall be reviewed and revised when appropriate.

Legal References:

I.C. 33-515, Issuance of Renewable Contracts

Adoption:	First Reading:	June 2014	
	Second Reading:	August 2014	Adopted