

Director Evaluation Process

July - September: Review of Documents

1. Superintendent reviews evaluation procedures and documents with Directors in August.
 - a. Performance Expectations
 - b. Work Plans

On or Before October 30: Director Work Plans Due- Individual Conference

August - June: Collection of Evidence

1. Director maintains evidence of performance aligned with current goals and work plans.
2. Superintendent collects evidence of performance aligned with Evaluation Criteria and current goals.
3. Evidence collection is on-going.
4. Superintendent and Director will complete the Mid-year Work Plan Evaluation Conference.
5. As part of the discussion and reflection, the Superintendent and Director share their collected evidence.

On or before January 30: Mid-Year Director Review- Individual Conference

On-going January – June: Growth plans may be reviewed and revised through additional formative evaluation conferences.

1. Previously developed growth plans should be reviewed/updated as part of the formative/summative evaluation cycle.
2. Summative evaluation forms will be completed, reviewed, and signed by Superintendent/designee and director.

On or before April 15: Final Director Evaluation