

Policy — 2420

Instruction

Grading and Progress Reports

The board believes that the cooperation of school and home is a vital ingredient in the growth and education of the student and recognizes the responsibility to keep parents informed of student welfare and progress in school.

The issuance of grades and progress reports on a regular basis serves as the basis for continuous evaluation of the student's performance and determining changes that should be made to effect improvement. These reports shall be designed to provide information that will be helpful to the student, teacher, counselor and parent.

The board directs the administration to establish a system of reporting student progress and shall require all staff members to comply with such a system as part of their teaching responsibility.

At the beginning of each term, each teacher shall identify the student learning objectives for his/her respective courses. If participation is used as the basis of mastery of an objective, a student's grades may be adversely affected by absences provided on the days absent there was a graded participation activity. If the teacher does not advise students, the teacher may not use attendance and participation as a part of the grading process.

Individual students who feel that an unjust application of attendance or tardiness factors has been made, may follow the appeal process for resolving the differences.

A student's grade report may be withheld until such time the student pays for any school property that has been lost or willfully damaged. Upon payment for damages or the equivalency through voluntary work, the grade report will be released. The student or his/her parents may appeal the imposition of a charge for damages to the superintendent and board of trustees.

Adoption Date:	First Reading:	November 1994
	Second Reading:	January 1995