

## Board of Trustees

### Policy 1060

#### Line and staff organization and communications

The successful operation of the school district requires a close working relationship between the board of trustees and the superintendent of schools, based on mutual respect, trust, good will and candor.

The trustees retain final authority within the district as its designated governing body, while delegating responsibility to the superintendent as executive officer.

In order to function effectively, the staff of the school district must have a clear perspective of the line and staff relationships delineated by the board. The line and staff outline channels for communication, reporting and responsibility. See Exhibit 1060 for the organizational chart.

All communications to and from the board will be submitted through the superintendent. This is not to deny any staff member's right to appeal to the board regarding administrative decisions, except that trustees will require that appeals must have been processed through the chain of command and efforts made to resolve differences before bringing them to the board.

It is the responsibility of the superintendent to keep the staff fully and completely informed of the board's issues, actions and concerns.

Trustees are encouraged to visit schools and classrooms and are encouraged to notify principals of any such visits planned. Visits by trustees are not inspections or for supervisory or administrative purposes.

Staff and board members share a keen interest in the schools and their operations. When social or personal affairs create opportunities to share that interest, informal discussions should be anticipated. A discussion of personalities or staff grievances in such situations is not appropriate.

Adoption:            First reading:    June 2013            Adopted