

Board of Trustees

Policy 1010

Qualification, Nomination, Election

QUALIFICATIONS

At the time of the nomination and election, or appointment to the board of trustees, each trustee must be eighteen (18) years of age, a United States citizen, an elector of the district and a resident of the trustee zone from which he or she is nominated and elected, or appointed, for a period of at least thirty (30) days prior to the nomination and election, or appointment.

Each trustee will qualify for and assume office on January 1 following the election, or, if appointed, at the regular meeting of the board next following such appointment.

An oath of office will be administered to each trustee, whether elected, re-elected, or appointed. The oath may be administered by the clerk, or by a trustee of the district, and the records of the district will show such oath of office to have been taken, and by who administered, and will be filed with the official records of the district.

The chair of the board and the superintendent are charged with the responsibility of providing appropriate orientation to any newly elected/appointed trustees within thirty (30) days of election or appointment.

If a trustee's permanent residence ceases to be in the zone from which elected, the trustee shall resign immediately. The board shall, on receipt of resignation, advertise and solicit candidates from the appropriate zone and shall appoint a person qualified to serve the remainder of the term following the guidelines set forth in Board Policy 1015.

Trustee terms are for 4 years.

Zone 1	term ends December 2019
Zone 2	term ends December 2019
Zone 3	term ends December 2021
Zone 4	term ends December 2021
Zone 5	term ends December 2019

NOMINATION OF TRUSTEES

Any person legally qualified to hold the office of school trustee may file a declaration of candidacy for the office. The declaration must bear the name of the candidate, state the term for

which declaration of candidacy is made, and bear the signature of not less than five (5) school district electors resident of the trustee zone of which the candidate is resident. The declaration of candidacy must be filed with the clerk of the board of trustees not later than five (5) o'clock p.m. on the ninth (9th) Friday preceding the day of election of trustees.

Any person interested in being a write-in candidate for a school trustee position must file a declaration of intent indicating that the person desires the trustee office and is legally qualified to assume the duties of school trustee if elected. The declaration of intent for write-in candidates and signatures of five (5) electors of the candidate's specific zone must be filed with the clerk of the board of trustees not later than forty-five (45) days before the day of election. No write-in vote will be counted unless a declaration of intent has been properly filed.

Any person who filed a declaration of candidacy may withdraw from the election by filing a notarized statement of withdrawal with the clerk of the board of trustees. The notarized statement must contain all the information necessary to identify the person and the office sought, and the reason for the withdrawal. The candidate may not withdraw later than forty-five (45) days prior to the day of the election. The board is prohibited from appointing any candidate who filed a statement of withdrawal, unless the vacancy occurs because of the death of a previous candidate.

ELECTION OF TRUSTEES

If a district is located in one (1) county, the election of the trustees shall be conducted by the county clerk in which the district is located, in compliance with Title 34, Idaho Code.

If the district is a joint district located in two (2) counties, the election of the trustees shall be conducted by the county clerks of the respective counties in which the district is located, in compliance with Title 34, Idaho Code.

If the date for filing written nominations for the office of trustees has expired, and it appears that only one (1) qualified candidate has been nominated for a trustee position, or if only one (1) candidate has filed a write-in declaration of intent, no election will be held for that position, and the board, or the school district clerk with the written permission of the board, will declare such candidate elected as trustee. A certificate of election bearing the seal of the district will be prepared by the school district clerk and delivered to the person declared as elected.

Trustee elections will be held on Tuesday following the first Monday in November in odd-numbered years. In each trustee zone, the person receiving the greatest number of votes cast in his or her trustee zone will be declared by the board as the trustee elected from that trustee zone. The elected trustee will assume office on July 1, next following the election.

If any two (2) or more persons have an equal number of votes in any trustee zone and a greater number than any other nominee in that trustee zone, the board will determine the winner by a toss of a coin.

TRUSTEE CANDIDATE REPORTING REQUIREMENTS

In school districts with 500 or more students, the candidate disclosure and reporting requirements of sections 67-6601 through 67-6616, Idaho Code, and sections 67-6623 through 67-6630, Idaho Code shall apply to all elections of school district trustees. Any report or filing required to be filed by or for a candidate shall be filed as required by law.

Policy History:

Adopted: July 2015

Amended: January 2019

Legal Reference:

Idaho Code Sections

33-401 – Legislative Intent

33-501 – Board of Trustees

33-502 – Declarations of Candidacy for Trustees

33-502B – Board of Trustees – One Nomination – No Election

33-503 – Election of Trustees – Uniform Date

34-1401, et seq. – Uniform District Election Law

67-6601 –67-6630 – Election Campaign Contributions and Expenditures – Lobbyist