



## McCall-Donnelly School District School Pandemic Operational Plan

Category 1 (green) – No Community Spread

Category 2 (yellow) – Minimal to Moderate Community Transmission

Category 3 (red) – Substantial Community Transmission

Normal Operations Guidance: Applies to all categories when students or staff are present on campus.

### **Personal Protective Equipment (PPE)**

- Any local, state or federal mandates will supersede district guidelines.
- Face Coverings are required at all times when in school buildings, in all categories and must meet CDC guidelines, covering both the nose and mouth. This guidance supersedes other orders.
- Teachers and staff will maintain face coverings, regardless of physical distancing when inside school buildings.
- Persons with medical conditions, mental health condition, or disability that prevent them from wearing a face covering are required to provide documentation from a physician demonstrating that the person cannot tolerate wearing a face covering. This guidance supersedes other orders.
- Any person exhibiting mild symptoms must wear a face covering until leaving campus, consistent with CDC guidelines.
- Establish and maintain hand hygiene stations at key locations in the building.
- Students and staff use handwashing and sanitation stations.
- Use of sneeze guards at appropriate locations.
- A plan is in place for when a student, staff member, or visitor becomes ill.
- Identify an isolation / screening room in the school.

### **Classroom**

- Staff and students trained in the areas of physical distancing, handwashing, respiratory etiquette and the use of face coverings / shields to mitigate exposure.
- Disinfect desks, keyboards, and screens.
  - Schedule desk sanitation during the school day at appropriate transitions.
  - Custodial staff routinely clean highly touched surfaces in evenings.
- Desks: Arrange to allow for physical distancing.
- Limit use of shared materials and spaces
  - Avoid sharing supplies.
  - Avoid sharing electronic devices.
  - Avoid sharing musical instruments.
  - Keep personal student belongings separate.

- Students and staff use personal water bottles and water bottle filling station. Drinking fountains will not be available.

### **Main Offices**

- Maintain 6 ft. Distance
- Sneeze Guards Placed at Counters
- Disinfect Touch Surface Areas Regularly
- Hand Sanitizer Available

### **Employee Break Areas**

- Physical Distance Seating
- Custodians Routinely Disinfect Surface Areas
- Minimize / Items on Tables and Surfaces to Allow for Complete Disinfecting

### **Cafeteria**

- Maintain Physical Distancing with 6 ft. Floor Labels for Lines
- Maintain Physical Distancing at Tables
- Provide Option for Outdoor Eating, Weather Permitting
- Self-Service of Pre-Packed Items Only
- Pre-Payment taken at School Office or on-line, through “MySchoolBucks.”
- Elementary children may be grouped by “Pods” with Less than 6 ft. distance, consistent with CDC guidance.

### **Visitors**

- Post Stop the Spread signs at entry points to school and highly visible areas.
- No irregular / unscheduled visitors.
- Limit visitors to parents, by appointment and critically important visitors.
- Develop parent pick-up & drop off procedure outside buildings.

### **Gatherings**

- Implement strategies that discourage gathering for areas such as the bus lane, restroom, recess, hallways, lunch, before and after school.
- Cancel all gatherings if physical distancing cannot be achieved. This includes, but is not limited to: assemblies and field trips.
- Maintain cohorts and pods, whenever possible. Restrict mixing groups.
- Avoid personal contact, such as touching, hugs, high fives, etc...

### **Co-Curricular and Extra-Curricular Events**

- Follow established District and SRV Guidance

## **Communication Strategies**

- Regular Communication with Parents and Staff by School
- Education for staff and students will include:
  - Proper Hygiene Practices
  - Physical Distancing
  - Symptoms of COVID-19 and When to Stay Home Due to Illness

## **Confirmed Case of COVID-19 in School**

- The McCall-Donnelly School District will coordinate with local public health and follow guidance for implementing a course of action.
- If it is determined that there will be school dismissals, MDSD will also cancel targeted extra-curricular group activities.
- If it is determined that there will be school dismissals, targeted facilities will be disinfected consistent with CDC and local public health guidance.

## **Category 1: No Community Spread**

- Practice hygiene etiquette.
- Emphasize education and prevention

## **Category 2: Minimal to Moderate Community Transmission**

- Coordinate with Local Health Officials
- Consider accommodations for needs of those at-risk for serious illness from COVID-19 and families who do not feel comfortable sending their student to school.
  - Offer MDSD Remote Learning School
  - For employees who do not feel that they can return to work due to documented health concerns, follow current District policies, procedures, and protocols for requesting leave or ADA accommodations.

## **Category 3: Substantial Community Transmission**

- Coordinate with Local Health Officials
- Consider Extended School Dismissals Using MDSD Remote Learning School

All plans and guidance are subject to change, based upon updated guidance from the Centers for Disease Control (CDC), Central District Health (CDH) and local healthcare providers.